

COMMUNITY MENTAL HEALTH AUSTRALIA CEO Position Information

Position Title	CEO
Reports to	Chair and CMHA Board of Directors
Salary	To be negotiated
Employment Conditions	To be negotiated (Part Time/Consultancy Fixed Contract)

About Community Mental Health Australia (CMHA)

Community Mental Health Australia (CMHA) is the national voice for the Community Managed Mental Health and Wellbeing Sector.

CMHA represents the membership of five Australian States and the two Territory peak bodies, which in turn represents over a thousand community managed organisations.

CMHA was established to work in collaboration with State and Territory members with a specific focus on the following:

- to advocate for community managed mental health and wellbeing funding to meet the needs of people living with moderate to complex mental health conditions.
- to advocate for and influence mental health and wellbeing policy development and implementation at the national level.

In 2023 CMHA committed to two strategic goals:

In the lead up to the 2025 election, there will be a bankable commitment to address the gap in unmet needs for community mental health services outside of the NDIS.

To advocate for and influence the policy development for psychosocial foundational supports outside of the NDIS.

Position Objective

The CEO of CMHA is formally responsible to the CMHA Board. This position will engage with and influence key ministers, government departments and key stakeholders in order to progress and achieve the goals stated above. The CEO will represent CMHA at the national level and work collaboratively with Member Executives (ME) and key stakeholders to achieve the goals mentioned above.

Duties

Board

- Regular reporting to the Chair and Board on advocacy and policy influencing progress.
- Deliver annual financial budget to the Board and regular reporting on actual results vs budget and re-forecast, where required. Regular report regarding cash flow and balance sheet.
- Deliver a strategic work plan to deliver the goals stated above.
- Provide advice to the board regarding new funding opportunities with a focus on aligned strategic directions, risk, and sustainability.

Advocacy and Influence

- Develop focussed strategic campaign plans to achieve the goals stated above.
- Implement and lead the CMHA advocacy and influencing strategic campaigns via government, key stakeholder, and ME engagement.

- Represent CMHA in a professional and informed manner.

Sustainability

- Maintain a working knowledge across agreed and new funding opportunities undertaken by CMHA.
- Seek out strategically aligned funding opportunities as appropriate.
- Develop goal and mission aligned funding submissions to ensure financial sustainability.

Communication

- Maintain oversight of CMHA website to ensure content currency at all times.
- Develop and implement internal and external communications strategies to achieve CMHA's strategic goals.
- Ensure the activities undertaken by CMHA are aligned with the purpose, vision, and strategic goals.
- Ensure an effective two-way communication strategy with the ME.

Member Executives

- Maintain an effective working relationship with the members of ME.
- Provide regular reports and recommendations to ME on strategic progress aligned with agreed deliverables.
- Attend CMHA ME and Board virtual and face to face meetings.

General

- Maintain awareness and knowledge of contemporary practices related to the community managed mental health and wellbeing sector.
- Use equipment provided in a professional manner.
- Responsible for completion of annual financial and other audits, as required.
- Perform other duties as directed by the Board Chair.

Application

Community Mental Health Australia (CMHA) is seeking to employ a CEO with an appetite for informed and researched disruption to achieve clearly stated strategic goals. The successful candidate will:

- Be a dynamic and engaging leader whose input makes a demonstrated real difference.
- Work in a manner that disrupts current thinking and practices to achieve quality progressive outcomes.
- Be a proven developer and leader of effective campaign strategies.
- Work with a focus on respectful collaboration, flexibility, and achievement.

If this role interests you, please provide the following application documentation:

1. 1-page Biography
2. 2-page Resume
3. 2-page Letter of Application addressing the Selection Criteria below.
4. 2-current Referees

Desirable Qualifications

1. A relevant tertiary qualification and/or experience working in the community managed mental health and wellbeing sector in a key leadership role.

Selection Criteria

1. Demonstrated successful experience in developing, implementing, and achieving high level strategic campaigns within a political environment.
2. Proven experience in building strong and successful relationships with Ministers, Government Departments and Key Stakeholders including Board/Committees.
3. Capacity to lead in a disruptive and innovative environment.
4. Capacity to work autonomously with strong organisational, financial, and planning skills.
5. Demonstrated experience working within a membership-based organisation.
6. Previous experience at an executive level within the community sector.
7. Superior written, oral communication and social media skills.

Submission Details

Please submit your application to: president@cmha.org.au

Date: 7th June 2024