

Mental Health Coordinating Council Limited
Annual General Meeting Minutes
Wednesday 6th November 2019
Oxford 2, Rydges Sydney Central

Meeting opened by Chair, Judi Higgin at 3:39pm

1. Attendance and Apologies

Attendance:

Dr Becky Walker, Mental Health Branch; Breeze Navarro, MHCC; Cam Pham, Treasurer, The University of Sydney; Carmel Tebbutt, MHCC; Carolyn McKay, SDECC; Carrie Stone, MHCC; Cat Goodwin, CESPAN; Catherine Lourey, NSW Mental Health Commission; Claire Vernon, JewishCare; Corinne Henderson, MHCC; Crystal Whitmore, Office of the Hon. Bronnie Taylor MLC; David Pearce, Mental Health Branch; Erika Hewitt, MHCC; Gary Lazarus, Mission Australia; Gwen Scotman; Helen Krig, Jewish House; Irene Gallagher, Being; Jenny Reid, MHCC; Jonathan Harms, Mental Health Carers NSW; Judi Higgin, MHCC Chair; Justin McKenzie, Wellways; Katherine Gill, FND Australia; Keith Hamilton, Parramatta Mission; Kim Shaw, MHCC; Lam Huynh, Mental Health Branch; Loretta Picone, Justice Action; Lucinda Bourke, Office of the Hon. Bronnie Taylor MLC; Mariam Faraj, Central and Eastern Sydney PHN; Mark Newton, Paramatta Mission; Mark Orr, Flourish Australia; Peter Carter, New Horizons; Peter Neilsen, Flourish Australia; Robyn Hunter, Mind Australia; Siobhan Bryson, Weave Youth and Community Services; Sophie Isobel, SLHD; Dr Stephen King, Productivity Commission; Stephen Suttie, Neami National; Tina Smith, MHCC; Wayne Willis, MHCC

Apologies:

Belinda Volkov, SDECC; Bill Gye, CMHA; Minister Bronnie Taylor; Margaret Bowen, The Disability Trust; Nada Nasser, Mission Australia; Peter Gianfrancesco, Neami National

2. Minutes of Annual General Meeting 2018

Judi Higgin (JH) presented the minutes of the 2018 AGM. No matters arising from the minutes were raised.

Judi Higgin moved that they be accepted.

Motion seconded by Stephen Suttie, Neami National

Motion carried.

3. Presentation of Annual Report 2018-19

Chair's Report: Judi Higgin (JH)

- JH spoke to the busy year had by the sector and MHCC, in which MHCC has kept its focus on policy leadership, advocacy and sector support; delivering 155 training days, 18 submissions, 146 sector updates and 11 events.
- MHCC's advocacy work was underpinned by the release of the Mental Health Matters report at the end of 2018. The report was distributed to all members of the NSW Parliament and MHCC wrote to the political parties asking for their support for the mental health priorities and published the results on the MHCC website.
- MHCC's advocacy efforts have also involved numerous submissions including submissions on the NSW Strategic Framework for Mental Health; the NSW Government Inquiry into the Implementation of the NDIS; and the Productivity Commission Inquiry into Mental Health.

- JH also highlighted other MHCC activities including training; the two NDIA ILC projects; Meet Your Neighbour events; CEO/Senior Managers Forums and publications such as the FYI e- newsletter and the View from the Peak.
- JH reported the board had worked well together over the past year, the first year in the new legal structure of being a company limited by guarantee. Following a planning day, a new Strategic Plan was developed and launched at the end of last year. JH thanked the members who provided comment on the strategic plan. JH thanked the other directors for the time and energy they give to MHCC.
- JH also thanked MHCCs other stakeholders, and funding bodies the Ministry of Health, the Mental Health Commission of NSW and the NDIA, and thanked MHCCs members and staff for their hard work and commitment.
- JH encouraged all present to read the annual report which provides a lot more detail on the issues covered.
- JH then asked Cam Pham to present the Treasurers report.

4. Presentation of Financial Report 2018-19 and Appointment of Auditors

Treasurer's Report: Cam Pham (CP)

CP presented the MHCC audited statements for the 2018/19 financial year and reported on:

- Revenue for the 2018-19 financial year was 13% higher than 2017-18 financial year due to an increase in Government grants, including from NDIA
- The grant administration fees included an internal transfer from LD to Core to offset expenses of the LD. This transfer results in an overall zero impact to the organisation
- Expenditure this year was \$2.9 million, however this included \$0.7million in NDIA grant expenses.
- Overall the expenses of MHCC (excluding NDIA grant expenses) has decreased by \$0.4million, due in part to a decrease in the number of rural courses delivered, and a change in strategy that saw MHCC utilise internal trainers more. MHCC have also actively sought to minimise costs.
- Overall an increase in income and a decrease in expenditure resulted in a surplus of \$400 000 for MHCC for the 2018-19 financial year, a great achievement.
- MHCC has \$4.9 million in assets.
- MHCC's equity has increased by 21% compared to 2017-18 financial year.
- MHCC had a very successful year and is in a very stable position and is well placed to remain so in the future due to cost minimisation strategies and investment strategies.
- CP thanked the Board, the Finance and Audit Committee and Carmel for their support throughout the year. CP gave special thanks to Wayne and stated her appreciation for the effort and energy for all staff.
- CP asked the floor if there were any questions – none were raised.
- CP advised that MHCC had engaged Crowe Australia as our auditors for the 2018-19 financial year and proposed they be reappointed for the 2019-20 financial year

The Financial Report 2018-19 was unanimously adopted and the appointment of Crowe Australia as auditors for 2019-20 financial year was unanimously approved by those present.

Motion carried

5. Appointment of Board

- JH called on Carmel Tebbutt (CT) in her capacity as the MHCC Public Officer to announce the results of the election of the MHCC Board.
- CT advised that there were three vacancies as a result of two resignations and one Directors term ending. Nominations opened for the three positions on 27/09/19 and closed on 14/10/19.
- CT advised that three nominations were received for the three vacancies and therefore no ballot required. The following 3 directors were elected unopposed:
 - Mariam Faraj
 - Irene Gallagher
 - Peter Gianfrancesco

- CT advised that the Board appointed Judi Higgin as an appointed director in October
- CT introduced the other Board members
 - Cam Pham
 - Jonathan Harms
 - Mark Orr
 - Margaret Bowen
 - Claire Vernon
- Carmel thanked the board for the support they provide her and MHCC.

6. Other matters without notice

JH called for any other matters from the floor. None were raised.

There being no further business Judi Higgin closed the Annual General Meeting at 3:57pm.