PARTNERSHIPS
Resource List 3 - Determining stakeholder readiness

Organisational and Partnership Readiness Assessment

- Community-Business Partnerships - Are You Ready? A Checklist. From the website *Our Community – Building Stronger Communities through Stronger Community Organisations*. Help Sheets [Accessed 15/09/2010]. Available:
http://www.ourcommunity.com.au/funding/funding_article.jsp?articleId=820

  Information and a checklist on partnership readiness. This site provides a broad range of information and advice on Community Business Partnerships which can also be applied to cross-sector partnerships.

- Frank, F & Smith A. (1997). *Human Resources Development Canada: The Partnership Handbook* (Canada). [Accessed 5/01/2010]. Available:
http://www.servicecanada.gc.ca/eng/epb/sid/cia/partnership/handbook.doc

  Handbook providing an overview of the partnership development process with supporting assessments and checklists. There is a section on partnership readiness with self, organisational and partnership assessment checklists

- Business Improvement Package (BIP). *Readiness Assessments.* [Accessed 12/01/2010]. Available: http://www.bip.rcoe.gov.uk/rce/core/page.do?pageId=38128

  This business site provides an overview on readiness assessments and discusses why they should be carried out.

- Ewing Marion Kauffman Foundation. (2006). *Sizing up your business – Setting Direction.* Bizstarts Milwaukee. [Accessed 12/01/2010]. Available:
http://www.bizstartsmilwaukee.com/BizFiles/TemplatesForms/HIII_GV01_InternalAssessment.pdf

  This publication provides an internal business assessment tool which could be adapted for the purposes of an organisational readiness assessment.

- Hardy, B & Hudson, B & Waddington E. (2003). *Assessing Strategic Partnership: The Partnership Assessment Tool.* Strategic Partnering Taskforce, Office of the Deputy Prime Minister, London. [Accessed 20/08/2009]. Available:
http://www.communities.gov.uk/documents/localgovernment/pdf/135112.pdf

  This publication presents a tool which assesses the effectiveness of working partnerships by graphically identifying problem areas. For those just setting up partnerships the tool provides a checklist of what to ensure and what to avoid. The various sections of the tool can be applied to various partnership principles including: the need for partnership, clarity and realism of purpose, commitment and ownership, developing and maintaining trust.

- Levinger, B. *Strategic Planning List*. Global Development Research Centre. [Accessed 20/08/2009]. Available: http://www.gdrc.org./ngo/bl-stratpla.htm

  This independent nonprofit site provides a broad range of information to support community initiatives. This link provides a checklist that can be used to assess the readiness of an organisation to engage in partnership and strategic planning.

- Social Compass. (2007) *Partnering with community organisations: a toolkit for small to medium sized businesses*. An Australian Government Initiative. [Accessed 05/01/2010]. Available: http://www.socialcompass.com/index.cfm/Partneringtoolkit/ http://www.socialcompass.com/docs/PartneringTools(Final).PDF

  A publication providing a toolkit aimed at promoting community business partnerships. Sections can be applied more broadly to cross sector partnerships including information on finding suitable partners and getting to know them. Tool 1 is a Partnership Readiness Checklist.

Risk Assessment

- Tennyson, R (2005) The *Partnering Toolbook*. International Business Leaders Forum, London. Chapter 2. [Accessed 20/08/2009]. Available: http://www.ThePartneringInitiative.org

  This publication offers an accessible and concise overview of the key elements to developing and maintaining effective partnerships. It also provides a range of corresponding tools most supportive in guiding stakeholders through all phases of the partnering process. The importance of risk assessment is addressed in Chapter 2.

- NCOSS & DoCS (2008). NCOSS *Formalising Partnerships Kit*. Authored Tim Childs Consulting. New South Wales Council of Social Service and Department of Community Services. [Accessed 10/01/2010]. Available: http://www.ncoss.org.au/resources/080801-formalising-partnerships-resource-kit.pdf

  This resource kit provides information and guidance on formalising partnerships. Section 3 looks at doing an internal analysis. Section 8 addresses legal issues and includes a checklist on assessing risk.

- Warner, M & Tennyson, R. *Café Conversations: A compendium of essays on the practice and theory of brokering multi-sector partnerships for sustainable development*, Partnership Brokers Accreditation Scheme. [Accessed 10/01/2010]. Available: http://www.odi.org.uk/resources/download/2643.pdf

  This compendium presents personalised essays on experiences in multi-sector partnerships for sustainable development. The perspective taken is that of a facilitator or partnership broker (both external and internal). There is also an essay on risk management by Julie Mundy - *Risky Business: Removing Barriers to Effective Partnerships for Development*

- Mundy, J. Risky *Business: Removing Barriers to Effective Partnerships for Development* [Accessed 30/08/2009]. Available: http://www.partnershipbrokers.org/PBAS%20Final%20Project%20-%20Mundy.pdf

  This publication provides a risk management tool for partnership brokers.

- Microsoft Office Project. *The Project Map: your roadmap to project management*. [Accessed 13/09/2009]. Available: *http://office.microsoft.com/en-us/project/HA010745311033.aspx*

  This site provides a guide to carrying out project management activities. It outlines the three phases of the project lifecycle: Build a plan, Track and manage a project, and Close a project. Risk management issues are addressed under 'Build a plan'.

- National Health Service, Scotland. (2007). *Governance for Joint Services: Principles and Advice.* Community Health Partnerships: Audit Scotland, Convention of Scottish Local Authorities, Scottish Government. [Accessed 12/10/2009]. Available: http://www.sehd.scot.nhs.uk/chp/GovernanceforjointServices.pdf

  This publication provides support and advice on good governance for joint services including risk assessment processes and tools.

- Tusler, T. (1996). An *Overview of Project Risk Management*. Coblands Consulting. . [Accessed 20/01/2010]. Available: http://www.netcomuk.co.uk/~rtusler/project/riskprin.html

  This site provides information and advice on minimising risk in projects.

- Yusuff, M.(2006). *Contemporary Approaches to Project Risk Management: Assessment & Recommendations,* Infosec Writers. [Accessed 29/08/2009]. Available: http://*www.infosecwriters.com/text_resources/pdf/IS_Project_Risk_Mgmt.pdf*

  This article explores different approaches to project risk management and highlights its importance.

- Paul Bullen Management Alternatives. [Accessed 08/09/2009]. Available: http://www.mapl.com.au/governance/governance0.htm

  This site provides information and advice on management issues, including risk management.

- Rochlin S, Zadek S, Forstater M. (2008). *Governing Collaboration: Making Partnerships Accountable for Delivering Development.* Accountability. [Accessed 08/01/2010]. Available: http://www.accountability21.net/default.aspx?id=2770

  This publication addresses the importance of accountability and governance for successful partnerships. There is a section on Partnership Risks.